



Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON
Allan O'Shea
VICE-CHAIRPERSON
Edward Haik

Ken Hilliard
Ervin Kowalski
Jim Krolczyk
Glenn Lottie
Carl Rutske

CLERK

Marilyn Kliber
(231) 723-3331

CONTROLLER/ADMINISTRATOR

Thomas Kaminski
(231) 398-3500

AGENDA

THE MANISTEE COUNTY BOARD OF COMMISSIONERS WILL HOLD THEIR REGULAR MEETING ON TUESDAY, DECEMBER 21, 2010 AT 9:00 A.M. IN THE BOARD OF COMMISSIONERS' MEETING ROOM LOCATED IN THE MANISTEE COUNTY COURTHOUSE AND GOVERNMENT CENTER, 415 THIRD STREET, MANISTEE, MICHIGAN.

CALL TO ORDER BY THE CHAIRPERSON

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

APPROVAL OF MEETING AGENDA

CONSENT AGENDA

- A) The minutes of the November 17, 2010 regular Board meeting.
- B) Report of the December 9, 2010 Board Study Session.
- C) December 2010 monthly appropriations and fund transfers which are attached under APPENDIX A.

PUBLIC COMMENT

RECOGNITION, ANNOUNCEMENTS & CORRESPONDENCE

- A) 9:15 A.M. - Each December, the Manistee County Board of Commissioners recognize County/Court employees and elected officials who have achieved landmark years of service to the County. At this time, the following individuals will be recognized by the Board of Commissioners and receive awards based on years of service:

10 YEAR AWARDS

Cheryl Richardson, 9-1-1 Dispatcher; Manistee County 9-1-1/Central Dispatch

James Taylor, Corrections Officer; Manistee County Sheriff's Office

Heather Vasquez, Appraiser/Assistant to Equalization Director; Manistee County Equalization Department

Jason Vess, 9-1-1 Dispatcher; Manistee County 9-1-1/Central Dispatch

15 YEAR AWARDS

Rhonda Dafoe, 9-1-1 Dispatcher; Manistee County 9-1-1/Central Dispatch

Kris Randall, Circuit Court Administrator; 19th Judicial Circuit Court

David Thompson, Director of Family Services Division/Chief Referee; 19th Judicial Circuit Court/Friend of the Court Office

20 YEAR AWARDS

Marilyn Kliber, County Clerk; Manistee County Clerk's Office

Karen Molby, Personnel Officer/Administrative Assistant; Manistee County Controller/Administrator's Office

25 YEAR AWARDS

Linda Andersen, Processing Clerk; Manistee County Library

Honorable James Batzer, Circuit Court Judge; 19th Judicial Circuit Court

Penny Pepera, Register of Deeds; Manistee County Register of Deeds Office

2010 RETIREES

Mike Welsh - former Assistant Friend of the Court for the 19th Judicial Circuit Court/Friend of the Court Office; retired from Manistee County on May 31, 2010, after 31 years of service.

Carol Gilliland - former Housing Program Director for the County of Manistee; retired from Manistee County on October 29, 2010, after 10 years and 2 months of service.

- B) On December 31, 2010, B. Allan O'Shea will complete his term of office after serving eight (8) years as a Manistee County Commissioner (January 1, 2003 - December 31, 2010). On December 31, 2010, Edward Haik will also complete his term of office after serving six (6) years as a Manistee County Commissioner (January 1, 2005 - December 31, 2010). At this time, the Board will recognize Mr. O'Shea and Mr. Haik for their years of unselfish and distinguished service to the citizens of Manistee County.

TREASURER'S REPORT (Russell A. Pomeroy)

COMMITTEE REPORTS - (Reports may be given at any time during the meeting as time allows).

- *A) Finance Report
- *B) Ways & Means/Equalization Committee Report
- C) Policy Committee Report
- *D) Personnel Committee Report
- *E) Public Safety Committee Report & Sheriff Report
- F) Investment Committee Report
- *G) Technology/Information Committee Report
- H) Human Services Committee Report
- I) Executive Committee Report (Joint Court Committee)
- J) Physical Resources Committee Report
- K) Green Team/Recycling Committee Report
- L) Regional Summit Committee Report
- *M) County Controller/Administrator's Report
- *N) Reports from individual Commissioners on various special assignments.
- O) Report on Joint City/County/Tribal issues.
- P) Bear Lake Improvement Board - MILFOIL (Ken Hilliard)
- Q) Joint Manistee/Benzie Building Inspection Department Ad Hoc Study Committee Report

(* = Committee meetings held this month)

9:30 A.M. - JOSEPH (CHIP) JOHNSTON, CHIEF EXECUTIVE OFFICER OF MANISTEE-BENZIE COMMUNITY MENTAL HEALTH, will appear before the Board to present an update on MBCMH activities and the organizations name change.

10:00 A.M. - BOARD/COMMISSION APPOINTMENTS

A) LIBRARY BOARD

One (1) individual to serve a five (5) year term beginning January 1, 2011 and expiring December 31, 2015. Applicants for the position are as follows:

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|---|---|
| 1) Wayne D. Bernier
2520 Manistee Street
Manistee, MI 49660 | 2) Joseph D. Kimball (Incumbent)
1828 Pine Ridge Drive
Manistee, MI 49660 |
|---|---|

B) NORTHWEST MICHIGAN COUNCIL OF GOVERNMENTS WORKFORCE DEVELOPMENT BOARD

Two (2) individuals to serve a two (2) year term beginning January 1, 2011 and expiring December 31, 2012. Applicants for the positions are as follows:

1) David R. Adams (Incumbent)
13353 West Forest Lane
Bear Lake, MI 49614

2) Joanne Dunbar (Incumbent)
Employee Relations Manager
Martin Marietta Magnesia Specialties, Inc.
1800 Eastlake Road
Manistee, MI 49660

C) MANISTEE COUNTY ROAD COMMISSION

Two (2) individuals to serve six (6) year terms beginning January 1, 2011 and expiring December 31, 2016. Applicants for the positions are as follows:

1) Paul E. Adamski (Incumbent)
5915 Tompke Road
Manistee, MI 49660

3) James J. Russell (Incumbent)
20330 13 Mile Road
Copemish, MI 49625

2) Annie L. Hooghart
456 S. Kettlehole Road
Manistee, MI 49660

4) Jerry Siebler
11101 Kelli's Court
Brethren, MI 49619

10:30 A.M. - BETH YEACK, MANISTEE COUNTY VETERANS COUNSELOR, will appear before the Board to report on recent activities of the Veterans Counselor office.

MISCELLANEOUS CONTROLLER AND BOARD ITEMS. (These items may be considered at any time during the meeting as time allows).

- A) Schedule date and time of annual organizational meeting (first business day in 2011 is Monday, January 3rd).
- B) Discussion regarding the appointment of representatives to serve on a Joint Committee with County Planning Commission members, Road Commission members, and the Drain Commissioner for review of the proposed Stormwater Management Guidelines.

ADJOURNMENT

Visit: www.manisteecountymi.gov to view the County Directory, Calendar of Events, Meeting Reports (under Board of Commissioners), etc.

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APPENDIX A

2010 CONSENT AGENDA

MONTHLY APPROPRIATIONS - DECEMBER 2010

District Health Dept. #10 Appropriation (through 12/10)	\$13,009.50
Mental Health	\$13,883.16
Alliance for Economic Success	\$7,564.00
Conservation District	\$2,313.75
TOTAL	<u>\$36,770.41</u>

FUND TRANSFERS - DECEMBER 2010

Transfer from General Fund Line Item #101 103 999.013 "Transfer-Airport Fund" to the Airport Fund #295 (1/12)	\$9,583.33
Transfer from General Fund Line Item #101 131 999.002 "Transfer-Law Library Fund" to the Law Library Fund #269 (100%)	\$0.00
Transfer from General Fund Line Item #101 228 999.005 "Transfer-Computer Fund" to the Computer Fund #273 (100%)	\$0.00
Transfer from General Fund Line Item #101 265 999.008 "Transfer-Capital Improvement Fund" to the Capital Improvement Fund #251 (100%)	\$0.00
Transfer from General Fund Line Item #101 265 999.007 "Transfer-Vehicle Fund" to the Vehicle Fund #603 (100%)	\$0.00
Transfer from General Fund Line Item #101 301 999.007 "Transfer - Vehicle Fund" to the Vehicle Fund #603 (100%)	\$0.00
Transfer from General Fund Line Item #101 142 999.015 "Transfer Out-Child Care" to the Child Care Fund #292 (1/12)	\$8,333.33
Transfer from General Fund Line Item #101 215 999.004 "Transfer Out-Elections Fund" to the Elections Fund #218 (100%)	\$0.00
Transfer from General Fund Line Item #101 265 999.009 "Transfer Out-Building Authority Fund" to the Building Authority Debt Fund #369 (1/12)	\$14,591.91
Transfer from General Fund Line Item #101 253 999.006 "Transfer Out-Tax Refunds" to the Tax Refunds Fund #252 (100%)	\$0.00

(APPENDIX A CONT.)

Transfer from General Fund Line Item #101 103 999.014 "Transfer Out-Health Insurance" to the Employee Fringe Benefit Fund #260 (1/12)	\$8,583.33
Transfer from General Fund Line Item #101 351 999.010 "Jail Loan Payment Fund Transfer" to the Tax Revolving Fund	\$0.00
Transfer from General Fund Line Item #101 103 999.012 "Transfer-Employee Training Fund" to the County Employee Training Fund #230 (100%)	\$0.00
Transfer from General Fund Line Item #101 721 999.011 "Transfer-Remonumentation Fund" to the Remonumentation Fund #253 (100%)	\$0.00
Transfer from General Fund Line Item #101 301 999.021 "Transfer Out-Jaws of Life Fund" to the Jaws of Life Fund #241 (100%)	\$0.00
Transfer from General Fund Line Item #101 682 999.020 "Transfer Out-Other Funds" to the Soldiers & Sailors Relief Fund #293 (100%)	\$0.00
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TOTAL	\$41,091.90
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Total Appropriations and Fund Transfers =	<u>\$77,862.31</u>

The County Board also approves the monthly budgeted transfer of funds from each individual departmental line item for Health Insurance, Life Insurance, Dental Insurance, and Workers' Compensation to the Employee Fringe Benefits Fund #260; the transfer of funds from individual departmental line items for Retirement to the Compensated Services Fund #297; and the transfer of funds from the individual departmental line items for sick and vacation payouts to the Employee Separation Fund #298.